

MINUTES OF THE IOWA COUNTY LIBRARY PLANNING COMMITTEE

May 26, 1999

Purpose of the Committee: The purpose of the committee is to study local library service, the options, the needs and the funding.

The Iowa County Library Planning Committee met at the Dodgeville Public Library on May 26, 99' at 10 A.M.

Krista Ross, co-chairperson, called the meeting to order at 10 A.M. and called the roll. Committee members present were: Peggy Daentl, Earlene O'Keefe, Barbara Polizzi, Valerie Foley, Pat Skogen, Krista Ross, Therese McCarragher, Diane Sterba, and Lois Menninga. Robert Daentl and Victoria Kolb were absent.

Krista asked for a motion for certification of an open meeting. Motion was made by Valerie Foley and seconded by Barbara Polizzi. Motion carried.

Krista asked for a motion to approve the agenda with the date changed on the original agenda as Wednesday, May 26, 1999. The motion was made by Pat Skogen and seconded by Therese McCarragher. Motion carried.

Krista asked for a motion to approve the minutes of the May 13th meeting. Barbara made a motion to approve the minutes and Pat Skogen seconded the motion. Motion carried.

Item #6. Iowa County Library Plan

The committee began discussing the plan. Barbara Polizzi handed out page 3 on goals and objectives of the new plan. Barbara read the following Goals and Objectives on part V of the new Iowa County Library Plan.

V. Goals and Objectives

A. Goal: To provide all county residents with open access to all library services provided by all system member libraries.

1. Objective: Each public library in Iowa County will accept patron cards issued to residents within Iowa County and the Southwest Wisconsin Library System.
2. Objective: Library services such as circulation, reference, and inter-library loan shall be provided on an equitable basis to all residents of SWLS.
3. Objective: To encourage expanded library hours in existing public libraries.

Barbara Polizzi explained that perhaps objective 3 might be moved to another place in the plan if we include a goal about state library standards. Pat Skogen questioned objective one as to whether it should include the statement "accept Iowa County resident cards as well as all residents in the Southwest Wisconsin Library System." Krista Ross stated all residents in the Southwest Wisconsin Library System should remain because there will be a reimbursement situation concerning the Iowa County resident's walk-in use of libraries in other counties in the Southwest Wisconsin Library System. After some discussion the committee agreed that perhaps objective no. 1 under Goal A would be clearer in meaning if it included the addition of the words "within Iowa County and the Southwest Wisconsin Library System."

Valerie Foley's comment concerned objective 2 which she felt should include the addition of words after equitable basis to all residents of Iowa County and within the Southwest Wisconsin Library System. The committee agreed that objective 2 could be rewritten with the addition of Iowa County residents included.

The committee continued the discussion of the new plan with Goal B.

B. Goal: To provide for equitable funding for library services provided all county residents.

The committee agreed with all the remaining objectives under B on page 3 except the plus sign in one of the objectives was changed to an equal sign. (See later in the minutes for a change in these objectives in a later discussion.)

1. Objective: Beginning in the year 2001, Iowa County will pay each public library in the county at least 70% of the cost of direct library service provided to county residents that do not live in a municipality with a public library.

Formula: Library operating expenditures divided by number of circulations to county residents without a public library divided by 70%=county reimbursement to public library.

2. Objective: Each public library in Iowa County will provide annual statistics of county resident usage to the Iowa County Clerk. Three of the public libraries will provide this information through the Dynix automated check-out system--Barneveld, Dodgeville, and Mineral Point--and Cobb will provide these statistics through a manual count.
3. Objective: Payments for Iowa county resident use of municipal libraries will be made by Iowa County to the four public libraries. The four public libraries will contract with the Southwest Wisconsin Library System for services.

The committee continued with the development of the new Iowa County Library Plan by reading and discussing the former Iowa County Long Range Library Plan. Pat Skogen began the discussion by commenting on one objective in the old plan that she thought was interesting and that was objective 11 under Goal 13. Objective 11 stated to establish a strong working relationship between the Iowa County Library Planning Committee and the Iowa County Board of Supervisors. After very much discussion Goal C essentially says: To establish a strong communication among the Iowa County Board of Supervisors, the Iowa County Library Planning Committee and the four public libraries and their boards. Barbara Polizzi then restated Goal C and asked what would the committee do to meet this goal. What objectives should be included to meet this goal? Barbara stated that one objective should be that the Iowa County

Library Planning Committee shall meet at least quarterly. Possibly objective two under Goal C would state that the representatives from the Iowa County Library Planning Committee shall report quarterly to their own library boards. (In the current committee these representatives from the Iowa County Library Planning Committee would be the four public librarians from Barneveld, Cobb, Dodgeville and Mineral Point.) The third objective under Goal C would state: The Iowa County Library Planning Committee shall report annually to the Iowa County Board of Supervisors. A discussion ensued about when the committee's report to the County Board of Supervisors should be scheduled. Perhaps after all the statistics have been tabulated and reported on each library's annual report would be a good time to present these figures to the County Board. At this point Krista Ross interjected with some conversations she had with County Clerk Gregg Klusendorf, especially in relation to signing agreements for reimbursement between counties; counties in SWLS will be reimbursing other counties in SWLS for walk-in use of each other's libraries circulation services. It was the consensus of the committee that agreements with other counties could not be signed by Iowa County at this time until the Iowa County Library Plan was written and approved by the Iowa County Board of Supervisors. Any agreements would have to be held back for now.

The committee began looking at Goal D on the Crawford County Library Plan. Goal D was discussed in relation to what the Iowa County Planning Committee <sup>would</sup> ~~will~~ evaluate <sup>the</sup> ~~the~~ identified needs and make suggestions for improving library services to meet these needs. See additional paragraph below

Following the establishment of Goal D, Pat Skogen and Diane Sterba remarked how a lot of the old Iowa County Library Plan still contained some good ideas that could perhaps be implemented in the future should an identified need for these ideas arise. But for now Barbara Polizzi suggested that perhaps after the committee's plan was developed and approved, our committee could get a breath of fresh air and then look at methods for improving services to meet state library standards. Perhaps ideas in the old plan would be used in the future, should needs arise, but for now they would clutter up a "clear" library planning document.

At this point Lois Menninga asked that in an objective under Goal B in 2000, it should be clarified that starting in 2000, each public library in Iowa County will provide annual circulation statistics of county residents who do not live in a municipality that maintains a public library to the Iowa County Clerk.

Barbara Polizzi continued with the third objective under Goal B. She stated: Starting in 2001 payments for circulation by Iowa County residents who do not live in a municipality that maintains a public library will be made by Iowa County to the four public libraries by March 1.

Barbara said the goals and objectives we approved today would be typed up and then possibly she suggested, we would work toward including the implementation methods in our objectives under Goal D just as the Crawford County Library Committee had done in their county plan for library services.

Barbara Polizzi then requested the committee to read VII.: Future Plans in the Crawford County Long-Range Plan. After the committee had discussed this paragraph on future plans in the Crawford County Library Plan, Barbara Polizzi suggested she liked the inclusion of (A) in their statement of future plans which contained compliance with state statutes. Therefore the statement of future plans for Iowa County's plan may read: This plan will be reviewed annually to determine compliance with current statutory requirements and updated as necessary. (Final wording of all goals and objectives will be in the final plan.)

Item #7. Any Other Items of Business that Need to be Brought Before this Committee

Valerie Foley brought up the need to decide about the expiration of 3 year terms of some members on the committee and the recommendation that they continue to serve on the committee. The 3 year terms of office which are about to expire are filled currently by : "Tory" Kolb, Therese McCarragher, Earlene O'Keefe, and Valerie Foley. Also, a person is needed to fill a vacancy on the committee which has occurred due to the resignation of Mary Lou Fry. A suggestion was made last time to try and secure a member from the Northwest area of the county such as in the Highland or Avoca areas.

Item #8. Next Meeting

The next meeting will be held at 10 A.M. on Thursday, June 17, 1999 at the Dodgeville Public Library.

Item #9. Adjournment

The Iowa County Library Planning Committee adjourned at 11:45 A.M.

Minutes respectfully submitted by  
Secretary Earlene M. O'Keefe

Secretary,

*Earlene M. O'Keefe*

Additional information on paragraph 2 and correction.

Goal D was written as follows: To ensure that public concerns about library services are addressed particularly the challenges of serving the special needs populations. The first objective under Goal D would say: The Iowa County Library Planning Committee will identify "special needs" populations in Iowa County. The second objective under D will essentially be written as: The Iowa County Planning Committee will evaluate the identified needs and make suggestions for improving library services to meet these needs.